

# Whitinsville Christian School – Doc 325F

<b>Policy – Overnight Trip Policy</b>	<b>Recommended By</b> – WCS Education Committee 10 March 2010 <b>Approved by</b> – WCS Board of Trustees 17 March 2010
<b>Manual</b> – WCS Board of Trustees Manual Faculty Policy Manual	<b>Revision Date</b> –

## Overnight Trip Policy

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A. Each student participating in any overnight trip will be given the following information in written form with the requirement that the attached Overnight Trip Contract be signed. The following expectations are provided in order to enjoy a safe trip. The desire of WCS is for students to use their common sense and abide by the following expectations.

1. General Expectations

- Treat each other with respect and preserve the dignity of yourself and others
- Work at building unity and not causing division
- Obey all school expectations and policies especially regarding alcohol, tobacco, drugs, and dress code
- Be on time for all group meetings and check-in times
- Travel in groups of three or more (In some circumstances you will be required to have a chaperone in your group.)
- A chaperone must know where you are at all times.
- No pre-arranged visits from non-group students or adults
- Inform a chaperone if you are not feeling well

2. Expectations while in the Hotel

- Treat hotel personnel and guests with respect regarding noise, music, and behavior
- Treat hotel property with respect according to hotel rules
- No visits to other rooms after midnight
- No entrance to rooms of opposite sex without the presence of a chaperone

3. Expectations in Other Places

- Bathing suits should be modest and appropriate according to our dress code policies.
  - When packing, take into consideration the weather, places you will visit, and the schedule of the itinerary.
  - On the bus, remain seated, and clean up after yourself.
- B.** To avoid the argument of ex-post facto laws, if actions occur that might cause physical, emotional, or spiritual harm to individuals of the class or to the reputation of WCS, the trip chaperones have the right to make decisions in situations that are not included in the above statements.
- C.** The faculty advisors, who are in communication with the administration at WCS will discipline students who fail to abide by the established expectations. Students will be disciplined for infraction of the rules. If it has been determined that a student is to be sent home for disciplinary reasons, the following will apply.
- The expense for travel home will be that of the student and the student's family.
  - WCS will assess a \$500 fine.
  - The WCS Board of Trustees will determine additional consequences. (Possible consequences may include a formal apology to all those involved in the trip, meeting with the Board of Trustees, and/or exclusion from graduation ceremonies.)

Chaperones will be selected by the Administrative Team from recommendations provided by the faculty advisors. Recommendations should come from the following chaperone pools:

- Full and part time Faculty/Spouses
  - Parents of attendees
  - Others
- D.** The attached Overnight Trip Contract must be signed by each student and by the student's parents or legal guardians.

# ***Whitinsville Christian School***

## **Overnight Trip Contract**

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The Overnight Trip Policy clearly explains the behavior expected of those participating in a WCS sponsored overnight trip. In order for everyone to have a safe and memorable trip, the attached Policy must be followed.

I, We, \_\_\_\_\_ (Parents / Legal Guardians), understand the Policy and realize the consequences as stated and will encourage my/our child to abide by the stated Policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, \_\_\_\_\_ (Student), understand the Policy and agree to fully comply with it. I realize that failure to comply with the Policy may carry the consequences as stated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_